

Brunswick Main Street Façade and Interior
Improvement Program Application
Due No Later Than: January 6, 2024

Name: _____

Address of Building where funds are needed:

How much funds are you requesting? (cannot be a range) _____

Are you in the Main Street District? Yes No

Does this property contain commercial space? _____ Year the property was built: _____

Project improvements (describe the improvements you wish to make):

Do you have 2 contractors' estimates? Yes No

Please attach each estimate on the Contractor's letterhead and listing the Contractor's License number. Indicate the contractor you intend to use.

What will the major impacts to the usability and appearance of this property be if these improvements are made? (See Rubric)

Are you financially able to support your project upfront? Yes No

Will you be contributing to the funds requested? Yes No

What experience have you had with renovations and what has your involvement been with this or other communities?

Can you do any portion of your project if not awarded full amount? Yes No

What is the life expectancy of the project's outcome? _____

Do you own this property? Yes No
 Do you lease this property? Yes No

If you have a lease on this property, have owner of property sign here:

 Signature Date

Project Details	Contractor 1 - Estimate	Contractor 2 - Estimate

Project Costs	\$USD
Amount Requested	
Applicant Contribution	
TOTAL PROJECT COST	

- Your completed application packet must include the following:
- ~The completed application form with all appropriate information and signatures.
 - ~Minimum of two photographs (in color) that show existing building conditions.
 - ~Detailed drawings of the proposed improvements (placement, color, dimensions and materials)
 - ~Minimum of two bids from Maryland licensed contractors on contractor letterhead

with the contractor's license number detailing the proposed work and costs.

Submit application and contractors bids to Carmen Hilton at City Hall. You may do this by dropping of a hard copy at City Hall (8:00 a.m. – 4:30 p.m. Mon –Fri) or mailing to Carmen Hilton, Brunswick Main Street Manager, 1 W. Potomac Street, Brunswick MD 21716.

If all required documents are not delivered to the above address by 5:00 p.m. on January 6, 2024 the application will not be considered for this program.

General Conditions

If you have received funds from the last round of the Façade and Interior Improvement Program, you may not apply for this year's program.

- It is expressly understood and agreed that the applicant shall be solely responsible for all safety conditions and compliance with all safety regulations, building codes, ordinances, and other applicable regulations.
- It is expressly understood and agreed that work started prior to final approval is ineligible for funding.
- It is expressly understood and agreed that the applicant will not seek to hold Brunswick Main Street, Inc., and/or its agents, employees, officers and/or directors liable for property damage, personal injury, or other loss relating in any way to the Community Legacy Grant Program.
- The applicant shall be responsible for maintaining valid and sufficient insurance coverage for property damage and personal injury liability relating to the Community Legacy Grant Program.
- The applicant agrees to maintain the property and improvements, including, but not limited to, promptly removing graffiti and trash, and regular sweeping and snow shoveling in front of the property.
- The applicant agrees to return a pro-rated amount of the grant money received if the improvements are removed within five (5) years of completion of the improvement.
- The applicant authorizes Brunswick Main Street, Inc. to promote an approved project, including but not limited to displaying a sign at the site, during and after construction, and using photographs and descriptions of the project in Main Street's materials and press releases.
- The applicant has read and understands the "Brunswick Main Street Façade and Interior Improvement Grant Program Overview" document outlining program guidelines and procedures.
- The applicant understands that Brunswick Main Street, Inc. reserves the right to make changes in conditions of the Façade and Interior Improvement Grant Program as warranted.

Signature of Applicant: _____

Printed Name: _____

Date: _____