

Design Committee Meeting Summary

2 April 2019

Present: Wayne Allgaier, Diane Ellis, Mabelle Lee, Sophie Smith

Status of projects to be accomplished in 2019 ((with name of responsible committee member in parentheses):

- **The Brunswick Citizen lot landscaping** (*Sue Blair*). Project has been completed.
- **Triangular sign in re: Square Corner Park** (*Sue Blair*). Plexiglas has been cleaned x2; may need to be replaced. Sue and Sophie will be updating the display.
- **Pocket Park rehabilitation** (*Karin Birch*). Shrub and tree trimming, other landscaping, and painting of bench will take place on Downtown Cleanup Day, April 13 under Karin's direction. She will need 4-5 volunteers to help her.
- **County Main Street Art Project** (*Diane Ellis*). Susie Leong, the art consultant, will soon be sending out an RFQ to interested artists. Top 5 applicants will be reviewed by county tourism council and county arts council. Completion date expected to be spring 2020.
- **Sidewalk flower planters** (*Mabelle Lee*). Mabelle will be planting flowers in the next week or two. Louisa from Thanksgiving Farms may help with later plantings. Still working on finding someone to maintain (water) the plants during the summer.
- **Window display upgrades** (*Jean Doyle*). Work plan under construction. May include downtown window washing project: Mabelle will contact Brandon Bernard to see if he is available to do this; if so, Sophie will contact business & property owners to see if they would like to participate. (Owners would pay for this. Relatively inexpensive.)
- **Letter to the mayor** re: Rehab projects on City property (*Wayne Allgaier*). List of priorities reviewed. Diane will work with Sophie in composing a letter to the mayor (+ city administrator, + liaison to Main Street) offering our assistance on projects primarily at the Train Viewing Platform and in Square Corner Park.

Community Legacy Grant:

- Status of 2018 grant recipients:
 - Smoketown (back of building; fans): completed.
 - 14 East A Street (roof): should be completed in next two weeks.
 - Own-It (electrical work): work completed; waiting to receive paperwork.
 - Beans (wrought iron fence): work in progress.
- \$50,000 grant for 2019 was received earlier this year.
- Request for applications to be issued around June. Sophie to make list of eligible businesses.
- We need to decide if we want to use part or all of this grant for a specific purpose (e.g., in view of recent downtown fire, installation of fire suppression systems).
- Need to review selection criteria.
- Need to decide percent matching, which may depend on the particular project.

Long range vision for downtown (Design Committee):

- Waiting for City committee on downtown preservation and revitalization to make their recommendations. This may take several months.
- Kelly White, chair of the City's committee, has suggested a joint meeting between them and the Main Street Design Committee. We will work out a time.

6-year strategic plan: Plan suggested by Main Street board was distributed. Will discuss further at our next meeting.

Next meeting: Wednesday, May 1, at 3:30 pm at the Main Street office. (*Note: This is a change from our usual meeting date of the first Tuesday of the month.*)

Submitted by Wayne Allgaier, Chair